



Quicken Direct Connect

INSTALLATION GUIDE – Personal Online Banking



Member
FDIC

Dime Community Bank



Quicken Direct Connect Instructions

WINDOWS SETUP

Prior to Changing the Online Services to Dime Personal Online Banking:

1. Backup your Quicken Windows Data File. Go to **File > Backup and Restore > Backup Quicken**
2. Download the latest Quicken Update. Go to **Help > Check for Updates**.
3. Complete a final transaction download. Accept all new transactions into the appropriate registers.

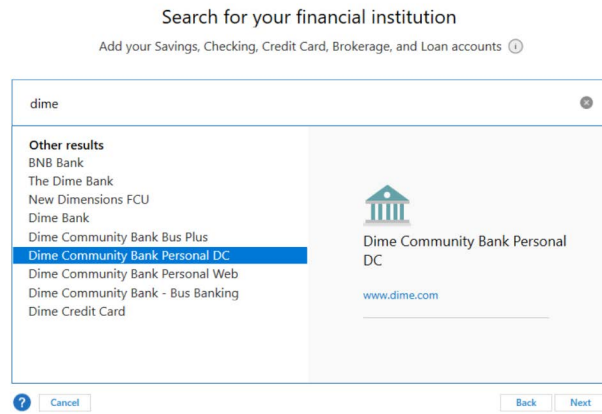
For current Quicken Windows Direct Connect Customers:

- 1) Deactivate the current online banking connection for the accounts that you would like to connect to Dime Community Bank.
 - a) Choose **Tools > Account List**.
 - b) Click **Edit** on the account to deactivate.
 - c) In Account Details, click **Online Services**.
 - d) Click **Deactivate**. Follow prompts to confirm deactivation.
 - e) Click the **General** tab.
 - f) Delete Financial Institution and Account Number information. Click **OK** to close window.
 - g) Repeat steps for any additional accounts that apply.
- 2) Reconnect the online banking connection for your accounts.
 - a) Choose **Tools > Account List**.
 - b) Click **Edit** on the account you want to activate.
 - c) In Account Details, click **Online Services** and then choose **Set Up Now**.
 - d) Type your institution's name in the search field and click **Next**.

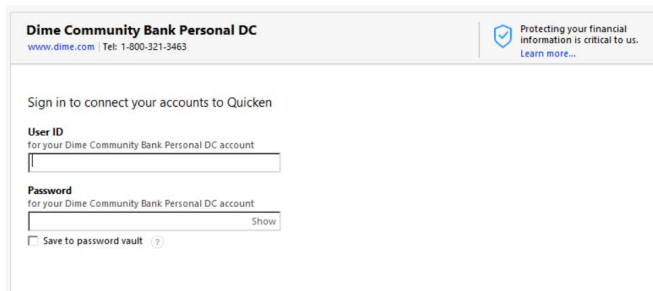


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e) Select Dime Community Bank Personal DC



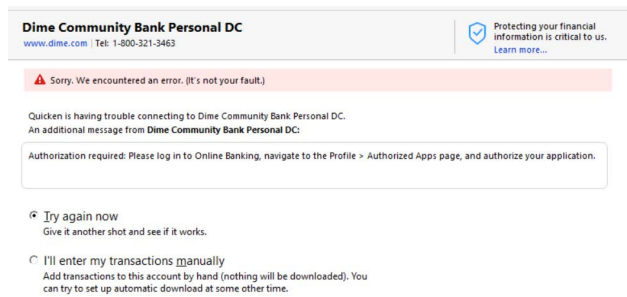
f) Enter your Dime Personal Online Banking Credentials



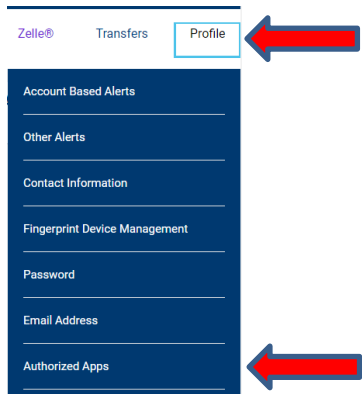


WINDOWS SETUP

- g) Upon your first login, the system will produce an error message indicating that your profile needs to be authorized.



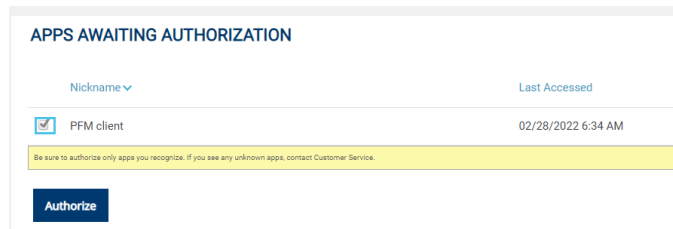
- h) To enable the service login to Dime Personal Online Banking, go to Profile and Authorized Apps.





WINDOWS SETUP

- i) Under Apps Awaiting Authorization, select the box next to PRM Client and click Authorize.



- j) Return to the Quicken screen to enter your online banking credentials and click Connect.
- k) Ensure you associate the accounts to the appropriate accounts already listed in Quicken.
 - i) Select **Link to an existing account** and select the matching accounts in the drop-down menu.
 - ii) **Important: Do NOT choose "Create a new account" unless you intend to add a new account to Quicken.** If you are presented with accounts, you do not want to track in this data file, choose **Ignore – Don't Download into Quicken** or click **Cancel**.
- l) After all accounts have been matched, click **Next** and then **Done**.